

Matters Arising from previous meetings of the Performance, Governance and Audit Committee

Meeting Date	Item (Title of Report)	Action	Lead Officer	Response / Update	Action response date
16-Jun-24	Infrastructure Funding Statement	Details regarding the allotments at Handley Green to be provided to Councillor J Driver	Head of Service - Planning Policy and Implementation	Councillor Driver was emailed on 22 July 2024. <u>November 2024 update</u> – Officers have written twice to the developer for an update on the allotments. The allotments should be delivered when the housing is complete on Phase 1 (the phase in which the allotments lie). As the housing is well on the way to be delivered Officers will continue to pursue this for the delivery timetable and who will be taking over the management of the allotments.	05/12/24 – The Chairperson requested that this item remained on the matters arising list.
05-Jun-25	UK Shared and Rural England Prosperity Funds	In response to a request that when consulting with Ward Members, in the Heybridge, Maldon and Burnham-on-Crouch that consideration be given to including all Ward Members, Officers advised that they had noted this comment and would review the consultation of Ward Members	Lead Specialist Prosperity	Officers conducted a briefing with all related Ward Members to seek their support of the proposed projects which were then later approved.	02/09/25

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17-Jul-25	Matters Arising	The Chairperson requested an update on the number of Members who had received General Data Protection Regulations (GDPR) training	Assistant Director - Resources		
17-Jul-25	Plan for the Audit of the Accounts for the Financial Year 2024 / 25	That External Audit (Ms Larcombe) be invited to the Committee on a more regular basis.	Chief Finance Officer	Already in place – meetings with CFO and CX completed, forward engagement in place, Emma is expecting to attend all future PG&A meetings.	02/09/25
17-Jul-25	Internal Audit Reports - Annual Report and Annual Statement of Assurance	The Chairperson asked the Chief Finance Officer to keep the Leisure Contract under review, noting that Members could discuss this with Officers if they felt it was an area of concern or emerging risk.	Chief Finance Officer	Superseded by the Leisure Board which is now in place.	02/09/25